

October 26, 1993

Mr. Jeff Davidson, MBA, CMC  
2417 Honeysuckle Road, Suite 2A  
Chapel Hill, NC 27514-6819

Dear Jeff:

Last week I attended the NRECA Executive Secretary Conference in Nashville. You conducted two sessions, but the one that benefited me more was entitled, "Finding More Breathing Space at Work and at Home."

Your presentation contained some very interesting and sometimes startling statistics. I have often felt overwhelmed with the amount of paper work that comes through my office. I now am attempting to approach this "monster" with an aggressive attitude and with a positive frame of mind that I CAN do something about this situation NOW. I am even encouraging my boss to clear his desk, at least occasionally. (By the way, I cleaned out two closets, several kitchen cabinets, and my home file cabinet over this past weekend. Feels good!)

Thanks for sharing some great information.

Sincerely,

*Sara Bell*  
Sara Bell, CPS  
Executive Secretary