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October 22, 1993

Mr. Jeff Davidson, MBA, CMC
2417 Honeysuckle Road, Suite 2A
Chapel Hill, NC 27514-6819

RE: Executive Secretary's Conference
Nashville, TN


Dear Mr. Davidson:

I am writing to thank you for speaking at our Executive Secretary's Conference in Nashville, TN. I enjoyed your speech very much and received some key ideas for my career. I am an Engineering Secretary so there is much to learn about the engineering field. I did not know before where to go to learn more about this field until you suggested reading the publications my boss read. This should help me a great deal. Sometimes some of the simplest things can help you the most.

Also I have never considered myself a writer; therefore, it never occurred to me to write an article. I will probably be in the secretarial field for many years and should obtain some good information for an article. Who knows, maybe someday it would be published!

Thanks again for giving me some key ideas and for your valuable time!

Sincerely,


Jami Baggett
Engineering Secretary