

**Greater Southwest Houston
Chamber Of Commerce
November Calander Of
Events**

MONTHLY BREAKFAST

*Thursday, November 2 - 7:00 a.m.
\$8.00 with reservations*

BUSINESS AFTER HOURS

*Thursday, November 2 - 5:30-7:30 p.m.
Teas Nursery Co. 4400 Bellaire Blvd.*

BUSINESS BEFORE HOURS

*Thursday, November 9 - 7:30 a.m..
The Watering Can 5912 Bellaire*

MONTHLY LUNCHEON

*Wednesday, November 15 - 11:15 a.m.
\$17.50 with Reservations*

**OFFICER OF THE YEAR
BANQUET**

*Tuesday, November 28 - 6:30 p.m.
Brae Burn Country Club
8101 Bissonnet*

PLEASE RSVP TO 666-1521

*No Shows will be billed if cancelations
are not given within 24 hours for
Breakfast and Luncheon.
Mark Your Calanders!*

Greater Southwest Houston Chamber of Commerce
P.O. Box 788
Bellaire, Texas 77402

**Handling the
Information Overload**

*A Seminar on
Balancing Information
and
Decision Making
Sponsored by:*



*Greater
Southwest
Houston
Chamber of Commerce*

*Thursday, November 9, 1995
Holiday Inn Select
2712 Southwest Freeway*

Over-Informed? Over-Whelmed? Under-Served? Does too much paper, too much to read, too much to hear, and too much to keep pace with diminish your enjoyment of life and your career? The Galleria Chamber of Commerce and the Greater SW Houston Chamber of Commerce invite you to an informational session that offers a blueprint for living and working in a rapidly changing world.

"Handling The Information Overload" offers new perspectives and proven strategies for dealing with the onslaught of more and more information. Gain new outlooks and strategies on encountering, ignoring, accessing, managing, and deleting information. In addition, learn how to make effective decisions with less hard data.

After completing this seminar, you will understand the root causes of information overload, stay cognizant of who controls what you are exposed to, have more control over information and avoid paralysis by analysis. This program offers essential tools for continuous improvement.

South Coast Computing Services, Inc.



- ◆ Become Your Own Information Switchboard
- ◆ Avoid Paralysis Thru Analysis
- ◆ Determine Root Causes of Information Overload
- ◆ Control Intake Overglut



Jeff Davidson is the executive director of the Breathing Space Institute, a research and development firm in Chapel Hill, North Carolina dedicated to helping organizations and individuals operate at a comfortable pace while remaining competitive and profitable. Jeff is a popular speaker, would-be comedian, certified management consultant, and the award-winning author of 18 books, including the widely successful, "Breathing Space: Living & Working at a Comfortable Pace in a Sped-Up Society."

"Handling The Information Overload"

Seminar Registration

Thursday, November 9, 1995
1:30 p.m. - 4:00 p.m.
Holiday Inn Select
2712 Southwest Freeway

Single - \$49.00 : _____
Corporate 3 for \$130.00: _____
Corporate 5 for \$200.00: _____

Name(s) of Seminar Attendees

Seating is limited.

Please fax registration forms to the
Greater SW Houston
Chamber of Commerce
at (713) 666-1523
or mail to:
Greater SW Houston
Chamber of Commerce
P.O. Box 788
Bellaire, Texas 77402
Please make checks payable to:
Greater SW Houston
Chamber of Commerce
For more information, call 666-1521